



Steward Elementary School

261 Perkins Row Topsfield, MA 01983 978-887-1538 Trudy Dooner, Principal

Dear Parent/Guardian,

Often times during the school year, stories appear in the local newspapers or on cable television programs regarding events that occur at Steward School. One of the most effective ways to transmit our accomplishments is to use photographs, comments, videos, or material produced by our students in publications and productions.

In order to avoid continual contact concerning individual programs, we would appreciate the signature of a parent or legal guardian granting permission for your child to interact with media publications during the school year. Please sign and return this form as soon as possible to your child's classroom teacher.

Thank you,
Michelle Costa

STUDENT NAME _____ GRADE _____ TEACHER _____
Please Print

____ I hereby give Steward School permission to use my child's name, photograph, comments, or materials as described above.

____ I do **NOT** give Steward School permission to use my child's name, photograph, comments, or materials as described above.

Parent/Guardian Signature

Date

Permissiontophograph.doc